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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/AFF/930813/EX-01809-1617/2016 /1088864

Dated 23.05.2016

The Manager,
Nirmala Matha Convent School,
Eyyal P.O. Kechery, Thrissur,
Kerala-680 501

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2016 reg.

Sir/Madam,

This is with reference to your online application No. EX-01809-1617 executed on 26.06.2015, on the above subject. In this connection, I am directed to convey the sanction for regularization of extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior School Certificate Examination** for a further period of five years w.e.f. 01.04.2016 to 31.03.2021 subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. **Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000 per month subject to Maximum of Rs.50,000/-.**
4. **Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)**
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under **from Pre-Primary to Class XII**:-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

Contd....2/-

6. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. **Other conditions are contained in Annexure 'A' which is enclosed herewith.**
9. **Special conditions to be complied within 30 days:-**
 - a. The Extension of Provisional Affiliation up to Senior Secondary level w.e.f. 01/04/2016 to 31/03/2021, has been granted provisionally subject to the conditions that the school will Pay the pay scale and allowances which should at least be at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6th Central Pay Commission of Govt. of India in respect of its teachers and will make payment by the school through ECS mode.
 - b. The School Managing Committee has not been constituted as per norms; therefore it may be reconstituted by including two representatives of each parent, teachers and Board's nominee. Therefore, the school is required to forward 5-6 names of principals of the nearby CBSE affiliated school (2-3 of them may be from KVs/JNVs) for approval 02 of them as Board's nominees in school Managing committee.
 - c. The school is also required to furnish valid **Sanitary Conditions, Drinking Water and Fire Safety Certificates** issued by the competent authorities.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

Encl: As above.

Copy to:

1. The Principal, Nirmala Matha Convent School, Eyyal P.O. Kechery, Thrissur, Kerala-680 501.
2. The Regional Officer, Central Board of Secondary Education, Regional Office, Block-B, 2nd Floor, LIC Divisional Office Campus, Pattom, THIRUVANANTHAPURAM-695004, Kerala.
3. The Asstt. Secy. (IT), AMC, CBSE, Delhi.

ASSISTANT SECRETARY (AFF)